

Richland County Park District
Natural Resources Summer Intern
(\$16/hr)

Deadline: Mar 23, 2025

Send Resume & Cover Letter to Rachael Glover, rglover@richlandcountyoh.gov

Purpose

The Richland County Park District internship offers an immersive experience in the day-to-day operations of a county park district. The intern will work closely with the natural resources manager, other staff, and volunteers to achieve the land management goals for the properties managed by the park district.

Duties and Responsibilities

- Assist with the maintenance, improvement, and restoration of native habitats (woodlands, wetlands, prairies, and rivers) in five parks spanning 800+ acres.
- Perform general land management tasks, including trail maintenance, storm cleanup, and tree work.
- Manage non-native and invasive species using best management practices and Integrated Pest Management (IPM) principles.
- Assist with habitat quality assessments, biological surveys, GIS mapping, and wildlife monitoring (including camera maintenance, photo processing, and data entry).
- Assist with native species plantings, seed collection, landscaping, planting, garden maintenance, and bird box monitoring and maintenance.
- May assist with prescribed burns, herbicide application, mowing, and other land management techniques.
- Perform other duties as assigned.

Qualifications

- **Education/Experience:**
 - Must be enrolled/enrolling in college coursework, either undergraduate or graduate
 - Preferred: Background in natural sciences (biology, botany, ecology, etc.), experience working outdoors in natural settings, ability to operate hand tools and equipment, knowledge of local invasive and native plant and animal species, and gardening/horticultural experience.
- **Expectations:** Maintain professionalism, communicate courteously, problem-solve, perform manual labor and meet physical demands.
- **Work Environment:** Regularly works outdoors in varying weather conditions. May encounter hazards such as fallen trees, moving vehicles, ice, fire, hazardous chemicals, poisonous plants, and insects. May also work in a shop or office.

Supervision

- **Direct Supervisor:** Natural Resources Manager

Work Hours/Salary

- **Compensation:** \$16.00/hour
- **Hours:** 300 total hours
- **Schedule:** Part-time, seasonal (May - Aug), Weekdays, occasional weekends

Benefits

- Ohio Public Employee Retirement System credit
- Holiday pay
- Paid sick leave
- Not eligible for health insurance

Other Information

This description represents the essential duties of the position. It is not intended to exclude other duties, assignments, and responsibilities not mentioned herein.

RCPD is committed to a safe, quality-oriented, and productive work environment. Alcohol and drug abuse are prohibited.

RCPD is an equal opportunity employer.