

**Richland County Park District  
Education/Interpretive Summer Intern**

**\$16.00/hour**

**Deadline: Mar 28, 2025**

**Send Resume & Cover Letter to Karen Pryor, [kpryor@richlandcountyooh.gov](mailto:kpryor@richlandcountyooh.gov)**

**Purpose**

The Richland County Park District internship offers an immersive experience in the day-to-day operations of a county park district. The intern will work closely with the education director and staff to achieve the educational goals set by the park district. There will be opportunities to participate in indoor and outdoor activities related to natural history programming, animal care, natural resources management, and administrative duties. The intern will also work alongside park district staff, volunteers, and other interns.

**Duties and Responsibilities**

- Assist with and conduct natural history and environmental education programs.
- Care for educational and display animals, including helping with weekly public feeding days.
- Handle amphibians and reptiles, including snakes, and allow people to interact with them.
- Co-lead a group of children during a week-long day camp.
- Prepare materials needed for lessons and activities; plan new lessons/programs if interested.
- Interact with the general public: answer phones, welcome visitors, and interpret nature center information.
- Maintain our new native butterfly house and supervise visitors in it.
- May occasionally assist with natural resources projects as needed, such as trail maintenance, landscaping, and pulling invasive species.
- Perform other duties as assigned.

**Qualifications**

- **Education/Experience:**
  - Must be enrolled/enrolling in college coursework, either undergraduate or graduate
  - Preferred: Background in natural sciences and/or education, experience working with children and animals, experience working outdoors in natural settings.
- **Expectations:** Maintain professionalism, communicate courteously, engage enthusiastically with the public, and meet physical demands, including activities such as hiking and dip netting in the pond.
- **Work Environment:** Regularly works outdoors in varying weather conditions or inside the nature center/office. Frequently travels to schools and other locations for programs.

**Supervision**

- **Direct Supervisor:** Education Director

**Work Hours/Salary**

- **Compensation:** \$16.00/hour
- **Hours:** 300 total hours
- **Schedule:** Part-time, seasonal. Schedule negotiable, includes weekdays and occasional weekends

**Benefits**

- Ohio Public Employee Retirement System credit
- Holiday pay
- Paid sick leave
- Not eligible for health insurance

**Other Information**

This description represents the essential duties of the position. It is not intended to exclude other duties, assignments, and responsibilities not mentioned herein.

RCPD is committed to a safe, quality-oriented, and productive work environment. Alcohol and drug abuse are prohibited. RCPD is an equal opportunity employer.